

RESIST, 259 ELM STREET, SUITE 201, SOMERVILLE, MA 02144

GENERAL SUPPORT APPLICATION

Date Received _____	Board Meeting Date _____
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Date of Application _____

Name of Organization _____

Address _____

Telephone () _____

E-mail address _____ Web Site _____

Contact Person _____ Phone (if different) _____

How did you hear about RESIST? _____

- Tax Status ___ 501(c)3 organization as recognized by the IRS
 ___ 501(c)4 organization as recognized by the IRS
 ___ Federally recognized American Indian tribal government
 ___ Sponsored by a 501(c)3, 501(c)4, or federally recognized tribal government

If your organization is tax exempt, please **attach a copy** of your federal **IRS notification letter**.
Neither your state tax exemption nor your employer identification number meet this requirement.

If you are sponsored by a 501(c)3, 501(c)4, or federally recognized tribal government, please fill in the name and address of that organization and **include their IRS notification letter** with this application.

Fiscal Conduit: _____

Address: _____

Please list any projects for which you have applied to RESIST in the past. Include projects for which you applied to RESIST but did not receive funding. If your organization applied under a different name, list that below as well.

Application Date	Project Description	Award Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

REQUEST FOR FUNDING

1. Amount requested: _____
(Not to exceed \$3,000 per year)

2. Please provide a one sentence description of your organization.

HISTORY

3. Briefly describe the history of your organization.
- What problem did your organization originally form to address?
 - When and by whom was it started?
 - If applicable, how has your mission and/or work changed over the years?

VISION

4. Briefly describe your organization's vision of social change. How does your work fit into a larger movement for social justice?

PROGRAM

5. How will your work over the coming year deal with the problems that your organization addresses?

Please include in your answer:

- the goals of your organization;
- your plan to achieve these goals, including a time line;
- any events and/or projects your group is planning; and
- how you will evaluate the effectiveness of your efforts.

6. What have been your organization's most significant accomplishments and challenges over the last few years? Please include any activities that may have angered the powerful, the elite, or those who are comfortable with the way things are!

ORGANIZATIONAL STRUCTURE AND COMPOSITION

7. Briefly describe how your group operates in terms of:
- who makes decisions and sets priorities for your organization;
 - the responsibilities of the board, staff and members;
 - the number of members you have;
 - your strategies to recruit new members; and
 - the number of paid staff.

8. Please complete the attached Organizational Diversity Chart to illustrate the make-up/diversity of your group's Board, Staff, Volunteers and Members.

- How have you involved those people who are most affected by your issues in leadership and decision-making?
- Do you feel that your organization needs to increase its diversity? If so, what steps have you taken to achieve this goal?
- How does this reflect the community and/or the geographic area you work in?

FISCAL MANAGEMENT/FUNDING SOURCES

9. Please discuss how you keep track of your income and expenses (your financial management practices).

10. Please list all other foundations you have applied to in the past three years and the results of those applications. Are you currently applying to other foundations? If so, please indicate which foundations and whether the request is pending, secured or turned down.

POLITICAL FOCUS

11. RESIST funds organizations that can demonstrate an understanding of the important connections across the broad spectrum of issues that progressive activists struggle to address. As part of the application process, please provide an honest evaluation and specific information that illustrates the: 1) **programs**, 2) **coalition work**, and 3) **position** of your group in relationship to the rights and concerns of *each* of the following:

- a) people of color
- b) working class and poor people
- c) women (include your group's position on reproductive and abortion rights)
- d) gay/lesbian/bisexual/transgender people
- e) people with disabilities
- f) older people
- g) youth

12. How does the ongoing work of your organization respond to and address US domestic policy and/or US foreign policy?

COLLABORATION

13. How does your organization collaborate with other organizations?

- Please describe groups or coalitions you currently work with or have worked with in the past.
- Are there other organizations in your community that do similar work?
- If so, how do your organizations cooperate with each other?
- What work do you do that crosses issues and constituencies?

LOBBYING

14. If your organization will engage in lobbying, please estimate how much of RESIST's grant will be spent for direct lobbying activity and how much for grassroots lobbying. The Internal Revenue Service Regulations, under section 501(h), defines these terms in this way:

- Direct Lobbying is a communication with a legislator that expresses a view about specific legislation.
- Grassroots Lobbying is a communication with the public that expresses a view about specific legislation and includes a call to action.

For federal tax filing purposes under The Internal Revenue Service Regulations, RESIST is required to ask for this information. For more information about the definition of direct and grassroots lobbying, please contact the Alliance for Justice at 202/822-6070 or www.allianceforjustice.org.

\$ _____ Direct Lobbying

\$ _____ Grassroots Lobbying

REFERENCES

Please provide the name, organizational affiliation, address, e-mail and phone numbers of three people we can contact as references. Include people who are familiar with your work but are *not* members of your group.

Name	Organization	Address	E-Mail	Phone Number
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1. _____

2. _____

3. _____

ATTACHMENTS

Please **include the following items** with your proposal. Incomplete applications will not be considered. If you have any questions regarding the application, please call the RESIST office for assistance.

1. **Financial Information**

- your most recently completed annual financial statements;
- your current annual budget showing your income and expenses.

2. **Tax Status Documentation**

- The first page of your **IRS 501(c)(3) Notification Letter**
- If you have a fiscal sponsor, attach the first page of their 501(c)3 letter with a signed statement from them agreeing to serve as your fiscal sponsor
- Do not send your state tax exempt forms or your employer identification number.
- If you are a federally recognized American Indian tribal government or agency, simply indicate that on the grant application Cover Sheet.

3. **Organizational Diversity Chart**

- Please fill out the attached chart as completely as you can. If you do not track certain constituency categories, simply indicate that.

4. **Media/Theater Samples**

- If your work includes funding for a play, radio, film or video project, please send a **script** or a **copy of the production**.

5. **Supporting printed materials**

- Up to three items highlighting your work, past progress or future plans

GUIDELINES FOR SUBMISSION

1. Use a standard typeface no smaller than 12 points
2. Include RESIST's Cover Sheet (page 1 of the application) in its original form
3. Answers to questions 1 - 14 should not exceed ten (10) pages
4. Do not use binders or folders
5. Mail one complete single-sided proposal (including Cover Sheet, application, attachments) to RESIST
6. Applications must be received in the RESIST office by 5 p.m. on the day of the proposal deadline
7. Applications may **not** be submitted by fax or e-mail

Please remember that **RESIST does not fund** any of the following:

- organizations with annual budgets over \$150,000;
- individuals;
- groups that primarily provide direct services (to individuals, families or communities) that are not part of progressive organizing activities;
- research, litigation or legal organizations unless they are directly connected to progressive organizing campaigns;
- organizations located outside the United States;
- the development or production of films, videos or radio projects;
- media or cultural organizations not directly connected to progressive organizing campaigns;
- organizations with access to traditional sources of funding; and
- other foundations or grant-giving organizations.

RESIST, 259 ELM STREET, SUITE 201, SOMERVILLE, MA 02144
(617) 623-5110; resistinc@igc.org; www.resistinc.org

Organizational Diversity Chart

(Please indicate the number of individuals who fall within the following categories)

	Board Members	Staff	Active Volunteers	Members
Total Number				
Diversity by Race/Ethnicity				
African American				
Asian Pacific Islander				
European-American/Caucasian				
Latina/Latino/Hispanic				
Multi-Racial/Mixed Heritage				
Native American				
Other				
Diversity by Gender				
Female				
Male				
Transgender				
Diversity by Age				
Individuals Age 65 and Older				
Individuals Age 21 and Younger				
Other Diversity Characteristics				
Low-income				
Gay/Lesbian/Bisexual				
People with Disabilities				
Other Diversity Categories that are Important to Your Organization				
1				
2				
3				
4				

RESIST Grant Application

Financial Information

If you prepare organizational or project budgets, you may submit them in their original forms.		Financial Statement (last year's <i>actual</i> income/expenditures)		Annual Budget (current year)
Fiscal Year-End Date:				
INCOME				
RESIST Request				
Individual Contributions				
Foundation Grants				
Government Contracts				
Membership Dues				
Special Events/Sales Income				
In-Kind Contributions				
Carry-Over from Prior Fiscal Year				
Other				
Total Income				
EXPENSES				
Salaries				
Benefits				
Professional Fees				
Occupancy (rent, utilities)				
Insurance				
Telephone				
Postage/Shipping				
Copying/Printing				
Supplies				
Major Equipment				
Travel/Transportation				
Fundraising				
Promotion/Publicity/Outreach				
Training/Technical Assistance				
Other				
Total Expenses				
BALANCE				

If your organizational budget is over \$150,000, you are not eligible for RESIST funding. If it is close to \$150,000, you should contact RESIST before applying.